

**MOWPA BOARD OF DIRECTORS MEETING
10 July 2023**

Board Members in Attendance:

Andy Lazur, UMD
Eddie Harrison, BAT Onsite LLC
Ryan Nagi, SPEK Home Inspections
Bob Johnson, Atlantic Solutions
Gene Von Gunten
Doug Dufour, Earl E. Preston Jr., Inc. (Excused)
Amy Hart, Howard County
Rob Sell, McCrone, Inc.

Board Members Absent:

Brad Rice, Atlantic Pumping
Travis Sterner, MDE

Absences are notated as "Excused" if Board Member notified AA or other Board Members of intent to miss prior to start of meeting

Others in Attendance:

Rachel Flatley, MOWPA Administrative Coordinator

Call to order: 1:08 p.m. by Ryan Nagi

Review of Agenda: The agenda was submitted and a motion was made to accept the agenda. Vote took place and approved.

Review of May 2023 Minutes: Board Members voted and approved the minutes.

Election: N/A

Discussion Topics and Action Items:

Treasurer's Report: (See Treasurer Report Attachment)

Education Committee Report

- **Soils Class:** Class will be 11/13-11/14 (per Cliff's availability). Amy confirmed room availability. Cliff is available to teach. Andy will not be available during that time. The Soils class will be at Howard County on first day, the second day will be at the CCRC Meeting room.
 - o Member Cost \$450
 - o Non Member Cost \$550
- **Inspection Course:** Teachers will be Eddie, Ryan, and Nancy (Possible Dwayne). They will review field portion as some supplies are needed. Eddie suggested to split up groups. MDE has not responded to MOWPA's request to change test policy so it will remain closed book.
 - o Course will be limited to 30 people. Will need to purchase clip board and a letter size pad for field portion. The students will be allowed to take them home. Eddie has the pens.
 - Member Price- \$450, Non Member Price- \$550

- O&M- 20 Attendees, 19 passed and 1 failed
- Education Meeting Recap: None
- Advanced Design Course: No updates
- Revision Day: Andy will send out a poll email to find out the best date/time to meet to work on revising O&M, Septic 101 and 102, Advanced Design and Basis Design.
- Septic 101: No update
- Septic 102: No Update
- Homeowners Course: No updates

Legislative Report

- After Session Movement: No updates
- MDE: No Update
- Onsite Wastewater Board: No update

MDE Update

- Sand Mound cards will be sent out soon.
- Eddie rcv'd 2 letters of acknowledge of his onsite wastewater registration because he paid twice. Eddie emailed Adam but Adam didn't respond. Travis is unsure of where they are in the process but will send an email to Adam and Seth. Nony had stated at the conference that people had to pay twice but Les said that it wasn't the case.

Training Center – University of Maryland, Central MD Research and Education Center (CMREC)- Update

- Property Updates: Fence company will come down next week to fix a leaning pole in the fence. Eddie is considering putting cable and turn buckles on the fence due to fence moving. Eddie, Rob, and Ryan put wheels and stops under the gate.
- Potential Grants/Donations: Andy researched the CBT Grant application. It would be \$50,000 for drainage displays, display signage, misc supplies. Work includes drainfield supplies and MOWPA Member construction.
 - o Andy approached the EPA- MDE 319 Funding (Non Source Management) request.
 - Andy submitted email to MDE Program Manager requesting consideration for demonstration facility. The proposed amount would be \$240,000 for full funding. He has met with EPA and it seemed favorable. The MDE Program Manager will have to meet with MDE officials to discuss it further. MDE gives out \$1 Million a year that they give out through the 319 funds.
- Future Site Plans: No Updates
- Facility Liability Insurance: UMD legal confirmed since it's on UMD property and UMD Insurance would cover liabilities. The facility will need to be locked and give facility manger the information.
- Equipment Donations: Ryan has a draft acceptance letter but has a few questions. Need contact person for receivables and the specific address to the facility. Ryan will send it out to Board Members for review.
- Landscaping: Precision Cuts land scaping has increased the price to \$120 per cut starting next month (50% increase). Ryan will follow up with Rob to find out what the details of the deals. The grass is cut 2x/month.

High Waste Sub Committee

- No Update

Old Business

- Website: No update
- Tax Issue: No update
- Membership: Gene will contact the Board of Environmentalist to let them know our Associate membership options. He will work with Rachel and Ryan to draft a letter and for distribution.

- Vote taken: Raise Regular Member fees to \$100, Associate \$30.

New Business

- Mail chimp: Service upgraded last month.
- MACO- Looking for volunteers for summer session. The dates are August 16-18 (Wed-Friday). Eddie is interested in staying but will need to have hotel paid for. Ryan needs to know ASAP. Eddie would like to have at least 3 people. Eddie needs to get banners and pens updated with the new logo.
 - Bob Johnson will be there on Wed, Nancy (possible), Doug, and Ryan (possible).
- Conference: Date will be on November 2nd at Ten Oaks. It will stay 2 tracks.
 - Caterer: Zefferon and Gold duplicated the order from last year with a new estimate. It will be just under \$4300.
 - Happy Hour: Bob asked if we are doing the Happy Hour and if so is the Gold Sponsors will do it. Board decided to do the Happy Hour and we are able to drop it up to a month before the event.
 - Speakers: Commitments so far are Tom Ashton, Reed Johnson, Eddie, Tom Groves (NOWRA), MDE Rep (no specific name yes; Ryan inquired if MDE would be open to going over the form with a MOWPA Rep- no response back), and Pumper Class (Dwayne).
 - Tom Ashton asked Gary Jellick if he would tag/team a presentation
 - Sound: King Sound is \$499.20 on stand by.
 - Prices: Vote taken to raise member admission \$125; \$400 for vendors. Membership is required to attend. Discussion regarding raising the money for Conference 2024 to possibly \$150.
 - Vendors: Dwayne Jones will contact vendors.
 - Sponsorship: Rob Sell, Doug, and Bob will work on it. Created 3 levels. They range from \$100, \$250, and that will be \$400. Varying levels of promotion. Bob will connect with Dwayne to let him know the sponsorship Levels. Board member are going to brainstorm potential sponsor list and cold call contacts in the industry. Ryan will send out an email to active MOWPA members to get more potential sponsor names.
 - Conference: Rob P and Andy are going to work together on creating a list of possible conference topics.
 - Save the Date: Will be sent out via email.

Next Meeting will TBD- it will be hybrid.

Meeting adjourned at 2:43 PM

